

Housing Authority of the City of Paso Robles  
Monthly Board Meeting November 12, 2003

Present:

Chairman:	Mr. Chet Dotter
Vice Chairman:	Mr. Raymond Hampson
Commissioners:	Mr. Leo Fisher
	Mr. David Rouff
	Ms. Pearl Munak
Sec/Dir:	Mr. Gene Bergman
Recorder:	Ms. Blair Lowery
	Ms. Jessica Aguilar
Absent:	Mr. Richard Stainbrook
Guests:	Mr. Tony Ruiz
	Mr. Apolino Munoz
	Ms. Carolina Sanchez
	Ms. Guadalupe Lopez

1. The meeting was called to order by the Chairman, Mr. Chet Dotter, at 6:00pm. Mr. Fisher led the Commissioners in the pledge of allegiance. Guests were introduced: Tony Ruiz, C.O.P. officer for the community, Apolino Munoz, Carolina Sanchez and Guadalupe Lopez residents of Oak Park.
2. Mr. Munoz, Ms. Sanchez and Ms. Lopez were present at the meeting to voice their concerns regarding the parallel parking on the back street. The four spaces affect these three households. Mr. Bergman measured the spaces and found that with four spaces then each space is only 21 feet long. Mr. Bergman recommended that the parking be reduced to 3 spaces each measuring 28 feet. The tenants present thought this solution was acceptable. Mr. Fisher moved to reduce the parallel spaces to three. Seconded by Mr. Rouff, passed.
3. C.O.P. Program – Officer Ruiz reviewed his duties and responsibilities as the C.O.P. Officer. Officer Ruiz is on duty for 10 hours a day, four days a week and his patrol area is 28<sup>th</sup> to 38<sup>th</sup> street and Vine to the railroad tracks. Officer Ruiz works Friday and Saturday nights 3pm to 1am. The Commissioners asked if the area was to large for one officer to patrol. Mr. Ruiz indicated that is was not. Traffic and parking concerns were discussed by the board and possible solutions. Officer Ruiz stated for changes to be made regarding parking and speed limits the motor officer would need to conduct a speed survey and approval by the City Council for placement of speed signs. Officer Ruiz will contact the motor officer regarding this.
4. The Monthly Report, Checks Written, and Audit Report for Year Ending 6/2003 were reviewed. Mr. Hampson moved to accept as presented, seconded by Mr. Rouff. Passed.
5. Parking along Pine St. (Interior Street). There are seven areas were there are parking wells and the cars either extend into the street or the drivers jump the curb and park the front ends on the lawn area. The Board has stated their concerns regarding parking on the lawn and to extend the parking wells would affect utilities, water and sewer lines. Mr. Bergman requested permission to hire an Engineer to study the possible solutions and draw up plans. Mr. Fisher moved to authorize the funding of up to \$10,000 for the study and development of plans to extend the parking wells. Mr. Hampson seconded the motion, passed.
6. Thanksgiving Baskets – The Housing Authority has donated \$400 for the purchase of 20 baskets to be given residents. Mr. Bergman stated that he had been notified that there will be addition 6 or 7 baskets available that have been donated. The baskets will be distributed Saturday on November 22<sup>nd</sup>.
7. Scholarship- Mr. Rouff reported on his efforts to obtain social security cards for children that have gone through school in the United States.
8. Landscape Proposal – Mr. Bergman reviewed the work that is being done at the Social Service modular.
9. Correspondence –
  - A. Workers Compensation - The Housing Authority will be paying an additional \$ 4,277.
  - B. Housing Authority Insurance – Reviewed the coverage and amount due.
  - C. Home Application – The Nonprofit Board will be receiving \$600,000 from the County for the development of the senior complex. The Nonprofit will not be receiving CDBG Funds from the city of the development of 28<sup>th</sup> St. improvements.
  - D. Pre-School proposal – The Early Childhood Interventions Program is working towards ways to increase reading skills of the children attending Georgia Brown. They have funding for a four year program to help parents prepare their children for school. Mr. Bergman is recommending that the

Housing Authority donate \$500 towards the purchase of material for children living in Oak Park. The ordering and distribution would take place through the Housing Authority. Mr. Fisher moved to authorize \$500 per year for four years. This will be for purchase of materials. Seconded by Mr. Hampson, passed.

- E. Resident Application for Commissioner – The commissioners were given a copy of the letter sent to the tenants requesting applications for the opening. Two applications were given to the City for the Councils review.

10. Meeting adjourned at 8:00p.m.

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Secretary

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Chairman